



# ENGLISH PLACEMENT TEST

In order to accurately place students into the correct English class, students who do not have SAT or ACT scores and/or have not taken EH 101 must take the Accuplacer English Placement Test. Please read the information below and schedule your test as soon as possible. Please give your admissions specialist a call if you have any questions.

## WHO NEEDS TO TAKE THE ENGLISH PLACEMENT TEST

- ◆ New (first-year) Brenau undergraduates who do not have SAT or ACT scores.
- ◆ Transfer students who have not yet completed EH 101 Written Communication or its equivalent *and* who do not have SAT or ACT scores.

*Important exception: students may place themselves into EH 99 Writing Laboratory without taking the Placement test.*

## HOW TO LEARN MORE ABOUT THE ENGLISH PLACEMENT TEST

We encourage you to visit [accuplacer.org](http://accuplacer.org) and select the "Information for Students" tab to learn more about this computer-adaptive English placement test. Brenau is using both the Reading Comprehension and Sentence Skills tests to determine the most appropriate introductory English course for you. The test is not timed, but most students take approximately one hour to complete it. Sample questions and suggestions for preparing for the test can be found on the Accuplacer website.

## TESTING FEES

- ◆ There is no charge for a single administration of the test if you choose to take it at a Brenau location with a Brenau proctor or identify your own remote proctor (some restrictions apply).
- ◆ There is a \$25 proctoring fee if you choose to take the test remotely, online, and not at a Brenau location.
- ◆ Students may choose to retake the test once per calendar year for a \$10 fee.

## HOW TO SCHEDULE YOUR ENGLISH PLACEMENT TEST

There are several ways to take the English placement test.

1. During the academic year, you may contact the appropriate person listed below to schedule your English Placement Test at a Brenau campus. Please note that, due to heavy demand at the Gainesville Campus, a common time and location for testing will be scheduled prior to the first week of classes. You may not be able to schedule at test outside of this time at the Gainesville campus during the week before or the week of the first week of classes.
2. During the summer registration events, a testing opportunity will be held at the Gainesville campus before registration begins.
3. If you are at a remote distance from all of Brenau's campuses and/or you wish to take the test at your convenience, you may choose the online remote proctoring option. Please note that this option does entail a \$25 fee paid directly to the remote proctoring company. To use this option, please contact Ms. Whitney Neveils (see below) to receive an Accuplacer voucher number. **Before** registering with the proctoring site, you must attain this voucher. You will not be able to take the test without the voucher. You will then proceed to [accuplacerlive.onlineproctornow.com](http://accuplacerlive.onlineproctornow.com) to register, pay for your exam, schedule an appointment, test your system and connect for your exam.

### Campus Contacts

Campus	Contact	Phone Number	Email
Gainesville Campus	Ms. Crystal Ball	770.534.6133	<a href="mailto:cball@brenau.edu">cball@brenau.edu</a>
Augusta	Ms. Kelly Spain	706.210.2576	<a href="mailto:kspain@brenau.edu">kspain@brenau.edu</a>
Norcross (North Atlanta)	Mr. Scott Redmon	770.446.2900	<a href="mailto:sredmon@brenau.edu">sredmon@brenau.edu</a>
Fairburn (South Atlanta)	Mr. Russell Willis	678.827.7300	<a href="mailto:rwillis1@brenau.edu">rwillis1@brenau.edu</a>
Jacksonville	Ms. Alicia Webb	912.882.7125	<a href="mailto:awebb@brenau.edu">awebb@brenau.edu</a>
Remote locations or for more information	Ms. Whitney Neveils	770.534.6179	<a href="mailto:wfauscett@brenau.edu">wfauscett@brenau.edu</a>

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