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## INSTRUCTIONS FOR INTERNATIONAL STUDENTS

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Brenau University is authorized under federal laws of the United States government to enroll non-immigrant alien students and welcomes applications from international students. Since correspondence for admission can be extensive and time consuming, international students are encouraged to initiate application procedures one year prior to the start of the term in which the student plans to enter. The admissions and I-20 process are detailed below. Please call or email us with your questions.

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Admissions Process – Submit a completed application to the Office of Admissions. A completed application packet contains:

- ◆ Brenau University Student Application [www.brenau.edu/admissions/apply](http://www.brenau.edu/admissions/apply)
- ◆ Copies of all transcripts from all colleges and universities attended. Failure to submit transcripts from all colleges previously attended, through omission or misrepresentation, will disqualify the applicant.
- ◆ Official transcript evaluations from all colleges and universities attended. (Transcript evaluations must be received from an evaluator that is approved by the National Association of Credential Evaluation Services and sent directly to Brenau University. The applicant will be responsible for the payment of this service.)
- ◆ International students who have completed less than a full academic year of college (45 quarter hours or 30 semester hours) must also request official transcripts from their secondary/high schools. These transcripts must be sent directly from the school(s) in separate sealed envelopes to the Office of Admissions.
- ◆ In addition to the regular admissions requirements, international students must also submit proof of English proficiency. All international students must meet at least one of English proficiency requirements below.
  - ◆ ACT English score of 19
  - ◆ SAT total score of 900 (verbal score must be 450 or higher)
  - ◆ Test of English as a Modern Language (TOEFL) score of 527 (Paper based test)
  - ◆ Test of English as a Modern Language (TOEFL) score of 197 (Computer based test)
  - ◆ Test of English as a Modern Language (TOEFL) score of 71 (Internet based test).
  - ◆ IELTS score of 6.0
  - ◆ Or a grade of “C” or better in EH 101 & EH 102 from a regionally accredited U.S. college or university.

In addition, the Brenau English placement test will be administered to all international students admitted on a student visa in order to place students in the appropriate English course. If the student has taken the ACT or SAT test, that score will be used to determine English placement.

- ◆ If the international student is requesting an I-20, a financial statement of support is required, and copies of all current visa status documents must be submitted.
- ◆ If you are transferring from a U.S. college or university, please have your Foreign Student Advisor complete the [SEVIS Transfer Verification Form](#).
- ◆ The attached [Financial Verification Form](#) must be completed for issuance of an I-20.
- ◆ If you will be receiving financial assistance or a loan from a source in your home country or from Brenau University, you will be required to submit a financial statement from this source indicating the monetary amount to be covered. Copies of contracts with university officials must be submitted as proof of scholarship. The I-20 will be issued only after this proof has been submitted.

When all the aforementioned information has been received, the Admissions Office will review your credentials and determine your admissibility. Students who are not proficient in English and whose records are not indicative of successful academic performance will not be admitted to Brenau University. I-20 forms will be issued after admissibility and financial information have been reviewed.



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## INTERNATIONAL ENROLLMENT INFORMATION

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Please type or print as you complete this application. If a question is not applicable, respond with "N/A". If you have any questions about this form or the admissions process, please feel free to contact the Office of Admissions at [admissions@brenau.edu](mailto:admissions@brenau.edu) and one of our Admissions Specialists will be happy to assist you.

### PERSONAL INFORMATION

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Name: \_\_\_\_\_  
Last/Family/Surname First/Given Middle

Foreign Home Address: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Month/Date/Year

Gender:  Female  Male

Do you plan on bringing dependents with you?  Yes  No If yes, please provide copies of Passport(s) for each dependent.

My signature below indicates that all information is complete, factually correct and honestly presented. I understand that failure to provide accurate and true information may invalidate my admission to Brenau University. I have read and understand the admissions policy of Brenau (catalog can be found at [www.brenau.edu/reg/catalog](http://www.brenau.edu/reg/catalog)). If my application is accepted and I become a student, I agree to abide by all policies and regulations of Brenau University, including the student honor code.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



# FINANCIAL VERIFICATION FORM

International students must demonstrate that sufficient funding is available to meet all University and living expenses for at least the first year of study, with the assumption that this funding will be available for the duration of the degree program. An I-20 cannot be issued without this form (completed and signed) and the appropriate supporting documents. **PHOTOCOPY THIS FORM IF IT MUST BE SENT SEPARATELY.** All signatures must be original.

Name: \_\_\_\_\_  
Last/Family, First Middle

Date of Birth: \_\_\_\_\_  
Month Day Year

Source of Funds: \_\_\_\_\_

Expense	Fees per Year
Tuition	(Contact the Office of Admission for current full-time tuition rate)
Health Insurance	\$605.00
Security & Technology Fees	\$250.00
Books	\$1250.00
Tax Fees (non-treaty countries)	\$1800.00

These estimates do not include travel or living expenses. If you plan to bring your family, an additional \$3,000 per person will be necessary.

**PERSONAL FUNDS** \_\_\_\_\_ **USD\$** \_\_\_\_\_

Submit a bank letter verifying cash amount that is available. A current bank statement (within the last 6 months) is acceptable; however a bank letter is preferred.

**FAMILY/ SPONSOR FUNDS** \_\_\_\_\_ **USD\$** \_\_\_\_\_

Submit **BOTH**

1. An official and original bank letter verifying cash amount that is available is preferred. A current bank statement (within the last 6 month) is acceptable; however a bank letter is preferred.
2. An official and original letter from the sponsor, certifying that he or she will finance your education for the duration of your studies.

Name of Sponsor: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Address of Sponsor: \_\_\_\_\_

Signature of Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_

**GOVERNMENT SCHOLARSHIP** \_\_\_\_\_ **USD\$** \_\_\_\_\_

Name of Scholarship and Originating Country: \_\_\_\_\_

Submit an official and original letter indicating cash amount and availability of funds.

**OTHER SCHOLARSHIP** \_\_\_\_\_ **USD\$** \_\_\_\_\_

Name of Scholarship and Scholarship Provider: \_\_\_\_\_

Submit an official and original letter indicating cash amount and availability of funds.

**TOTAL AMOUNT AVAILABLE** \_\_\_\_\_ **USD\$** \_\_\_\_\_

My signature below indicates that all information in my application is complete, factually correct and honestly presented. I understand that failure to provide accurate and true information may invalidate my admission to Brenau University. I have read and understand the admissions policy of Brenau (catalog can be found at [www.brenau.edu/reg/catalog](http://www.brenau.edu/reg/catalog)). If my application is accepted and I become a student, I agree to abide by all policies and regulations of Brenau University, including the student honor code.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_