

\_\_\_\_\_ Submitter's Initials  
\_\_\_\_\_ Provost's Initials  
\_\_\_\_\_ Letter sent by Provost Office  
\_\_\_\_\_ Student enrolled in AS 120

## ACADEMIC DISHONESTY INCIDENT REPORT

### Person Involved:

Name \_\_\_\_\_ Student ID (if known) \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

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### Witnesses/Others Present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Person Reporting:

Faculty  Student  Self

Name/Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Course Name/Number: \_\_\_\_\_

Date of Incident \_\_\_\_\_ Time \_\_\_\_\_ AM PM Location \_\_\_\_\_

### Nature of Incident: (check all that apply)

- Allowing another student to view one's work  
 Work developed with substantial collaboration or support from another or others  
 Falsification or misrepresentation of information or material in an academic exercise or assignment  
 Giving or receiving unauthorized assistance, before, during or after an examination or assignment  
 Unauthorized use of someone else's password or account number  
 Submitting work more than once without the consent of the instructor  
 Other: \_\_\_\_\_

**Attach Description of Incident:** Please arrange events in sequential order. Be specific, and avoid subjective comments.

### For Faculty Reporter's Only: (check all that apply)

Grade Assigned for reported incident: \_\_\_\_\_

Action Taken/ Requested:

- Counseled student regarding academic honesty.  
 Assigned grade of "0" on assignment.  
 Assigned grade of "F" in course.  
 Request that student be enrolled in AS120.  
 Appears to be an educational opportunity. No further action is requested.

### Provost Office Actions Taken/ Response: